

## CERTIFICATION

At my direction, the Storm Water Management Plan for the City of Soledad was revised in form of an addendum on February 25, 2010 and pursuant to General Permit Section F.1.c: Report Status of Measurable Goals; Action Item #65 of N.O.V. dated September 25, 2009; Fulfillment of Proposed Timeline item #2 – “*Remaining 2007-2008 Annual Report Addenda will be submitted by March 1, 2010*”.

*I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquire of the person or person who manage the system or those persons directly responsible for gathering the information, to the best of my knowledge and belief, the information submitted is true, accurate, and complete.*

*I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*

By: Clifton W. Price  
Clifton W. Price, Public Work Director

Date: 2/25/10

# ANNUAL STORM WATER REPORT ADDENDUM

## Item #11

### C. BMP 6.1 – Street Sweeping, BMP 6.3 – Guidelines for Cleaning Vehicle Parts, BMP 6.4 – Used Oil Disposal, BMP 6.5 – Hazardous Materials Storage, BMP 6.6 – Hazardous Materials Training for City Employees, BMP 6.7 – Employee Training on Stormwater Management and BMPs, BMP 6.8 – Spill Response, and BMP 6.9 – Record-Keeping of Spills, Leaks, and Other Discharges

#### ***Violation of General Permit Section F.1.c – Failure to report status of measurable goals***

General Permit Section F.1.c requires annual reports to indicate whether the City achieved measurable goals established in the SWMP. Failure to provide information on the status of measurable goals is a violation of General Permit Section F.1.c. If the reason for the City's failure to provide this information is that the City did not fully implement these BMPs according to the MGs established in the SWMP, the City would also be in violation of General Permit Section D.1 (failure to implement BMPs). The 2007-08 Annual Report does not provide adequate information on the status of the following measurable goals:

1. BMP 6.1 – Street Sweeping: The SWMP states that the City will develop a street-sweeping schedule, and sweep City streets according to the schedule. However, the Annual Report does not state explicitly that City achieved the schedule 100% of the time.
2. BMP 6.3 – Guidelines for Cleaning Vehicle Parts:
  - The Annual Report does not state explicitly that 100% of the City's vehicle parts-cleaning activities occurred in the proper location.
  - The Annual Report does not state explicitly that City staff properly collected and disposed of 100% of cleaning fluids.
3. BMP 6.4 – Used Oil Disposal: The Annual Report does not state explicitly that City staff properly disposed of 100% of used oil removed from City vehicles.
4. BMP 6.5 – Hazardous Materials Storage: The Annual Report does not state explicitly that City staff properly stored 100% of the City's hazardous materials.
5. BMP 6.6 – Hazardous Materials Training for City Employees:
  - The Annual Report does not state explicitly that 75% of Public Works Department staff received training at the two training events.
  - The Annual Report does not state explicitly that three representatives from each department attended the joint training.
6. BMP 6.7 – Employee Training on Stormwater Management and BMPs:
  - The Annual Report does not state explicitly that at least one Public Works inspector attended formal training on stormwater management.
  - The Annual Report does not state explicitly that 50% of Public Works Department staff received training at the annual event.
7. BMP 6.8 – Spill Response: The Annual Report does not state explicitly that City staff responded to 100% of spills reported.
8. BMP 6.9 – Record-Keeping of Spills, Leaks, and Other Discharges: The Annual Report does not state explicitly that City staff documented all spills.

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**Action:** Provide this information **as an addendum to the 2007-08 annual report**, and ensure that it is included **in the 2008-09 annual report and in future annual reports.**

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#### **Addendum:**

##### 1. BMP 6.1 – Street Sweeping

The City of Soledad operates street cleaning once per month. Sweeper Route A & B maps and schedule attached.

# ANNUAL STORM WATER REPORT ADDENDUM

## 2. BMP 6.3 – Guidelines for Cleaning Vehicle Parts:

- a) The City of Soledad Maintenance division and auto mechanic technicians complied with regulations to strictly utilize an approved solvent tank with proper solution for cleaning automotive parts.
- b) City staff complied with all regulations and requirements for the 2007-08 reporting year for the proper collection and disposal of cleaning solutions. The disposal of such cleaning solutions was disposed of by Evergreen Oil, Inc or physically taken to the Monterey County Regional Hazardous waste disposal site.

## 3. BMP 6.4 – Used Oil Disposal

All City staff disposing of used oil complied with regulations in utilizing oil disposal drums. The oil disposal drums were disposed of by Evergreen Oil Inc. A total of three hundred and twenty (320) gallons of used motor oil, used antifreeze, oily water, and used oil filters was disposed of in 2007-2008 reporting year (as shown on the attached work order and certificate of recycle compliance).

## 4. BMP 6.5- Hazardous Materials Storage

City of Soledad Staff properly stores paints, chemicals, solvents, and any other item classified as hazardous waste.

- Paint is stored at 1060 State Street, Soledad, CA at the rear of the City Corp Yard in a SEVAN locking storage containers
- Diesel Fuel is stored in 500 gallon above ground storage containers
- Cleans Solutions are stored in locking metal cabinets
- Waste oil is stored in 250 gallon sealed storage tanks
- Antifreeze is stored in 55 gallon double contained sealed drums
- Oil filters are disposed of in 55 gallon double contained drums with locking lids.

## 5. BMP 6.6 – Hazardous Material Training for City Employees

All city employees who potentially encounter hazardous waste materials on the job are trained by the Public Works Supervisor and the City's licensed OSHA trainer utilizing Training and Safety videos and materials; such as Personal Protective Equipment (PPE) manuals and videos, Material Safety Data Sheets, on specific training for loading and unloading chemicals and the chemical rinse procedures of tanks, and proper disposal of any containers through the appropriate sales vendor.

## 6. BMP 6.7 - Employee Training on Stormwater Management and BMPs

- a) No employees attended formal training on Stormwater Management during the 2007-08 permit year. However, Sonny Vaughn; Stormwater Coordinator attended the P<sub>3</sub>S 36<sup>th</sup> Annual Pretreatment, Pollution Prevention and Stormwater Conference & Exhibition, on March 2-4, 2009 in Monterey, CA.

## **ANNUAL STORM WATER REPORT ADDENDUM**

- b) The City Storm Water Coordinator conducts routine annual training for City Staff of the Public Works Dept. utilizing the education attached presentation. Stormwater Presentation for City Staff was held on May 1, 2007

### **7. BMP 6.8 – Spill Response**

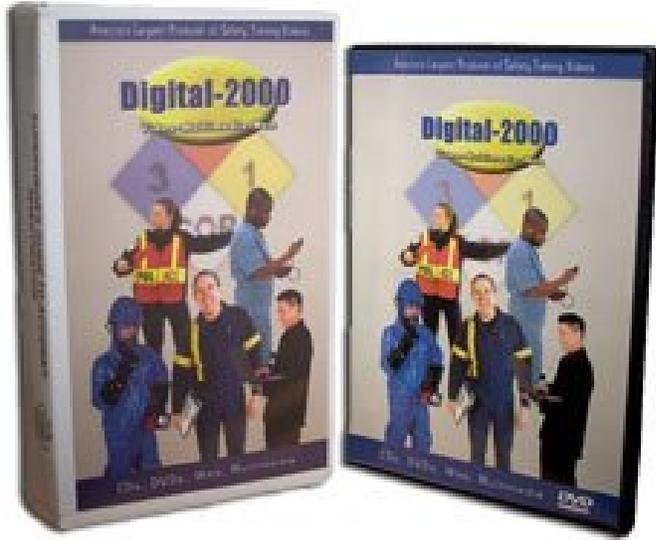
The City of Soledad staff follows policy and procedure and responds to 100% of any and all spills considered to be hazardous, dangerous, or an environmental threat.

### **8 BMP 6.9 - Record-Keeping of Spills, Leaks, and Other Discharges**

It is the policy of the City of Soledad that all field Public Works employees retain accurate and detailed logs of daily occurrences. All Public Works staff documents spills, leaks, and other discharges and if necessary, filed the proper reporting and documentation requirements with the County of Monterey and the State of California. No conservable or reportable spills occurring during the 2007-2008 permit year.

# ANNUAL STORM WATER REPORT ADDENDUM

PPE Training Videos





**ROUTE (A)**

- MONDAY
- MONDAY
- WEDNESDAY
- FRIDAY
- FRIDAY

NOTE:  
 1) BUSINESS DONE TWICE A WEEK (MONDAY & FRIDAY)  
 2) ALL CITY DONE EVERY OTHER WEEK



**CITY OF SOLEDAD - DEPARTMENT OF PUBLIC WORKS  
 SWEEPER ROUTE - 2006**

**ROUTE A**  
 October 2007  
 PMA

JR.



Evergreen Oil Inc.  
 2355 MAIN ST  
 SUITE 230  
 IRVINE CA 92614  
 Phone: (949) 757-7770  
 Fax: (949) 474-9149

Invoice #	INVO264629
Date	11/15/2007
Page	1
BOL #	430368

Customer: CISO11

Bill To:

SOLEDAD CITY OF  
 P O BOX 156  
 SOLEDAD CA 93960

Ship To:

SOLEDAD CITY OF  
 1060 STATE ST  
 SOLEDAD CA 93960

Ship Via	P O Number	Salesperson	Payment Terms	Driver	Order Number	Route	Ship Date	Manifest No.
		140	Net 30	HERNANDEZ	WOC10569	20	11/8/2007	00330841107J
Ordered	Shipped	B/O	Item Number	Description	Discount	Unit Price	Ext. Price	
320.00	320.00	0.00	OIL	USED OIL NON-RCRA HAZ WASTE LIQUII	\$0.00	\$0.20	\$65.00	
1	1	0	TESTCHLOR	CHLORDTECT FIELD TEST	\$0.00	\$15.00	\$15.00	

Approved for Payment  
 By: *[Signature]*  
 Date: 11-21-07  
 Acct./Code: 02-17-3005  
 Description: ☑ Hazardous waste liquid  
 Amount Approved: 80.00

RECEIVED  
 NOV 20 2007  
 CITY OF SOLEDAD

Remit To: Evergreen Oil Inc  
 P O Box 30517  
 Los Angeles, CA 90030-0517

Subtotal	\$80.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$80.00

Evergreen Environmental Services

dedicated to the protection of the environment

No 430368

To schedule a pickup, call 800-596-9455

Send payment to:

Sales Order # 6025504

6880 Smith Ave., Newark, CA EPA# CAD982413262

Evergreen Oil, Inc. P.O. BOX 30517

16540 S. San Pedro St., Carson, CA EPA# CAD982413262

Los Angeles, CA 90030-0517

Date: 11-8-03

GENERATOR/JOB LOCATION

BILLING INFORMATION

Form with fields for NAME, ADDRESS, CITY, STATE, ZIP, CO., PHONE NO., and BILLING INFORMATION (CASH/CHECK, CUSTOMER CODE NO., PO #, PROFILE NO., CUSTOMER EPA ID NO.).

Table with 7 columns: PRODUCT, WASTE CODE, MANIFEST NUMBER, QUANTITY, UNITS, PRICE, AMOUNT. Rows include Used oil, Waste, Liquid, Used Automotive Antifreeze, etc.

TEST: Clor D Tech 4000 ppm, Clor D Tech 1000, Pass/Fail, Halogen Detector/Flame Test. Field Service Work Description: Total Charges 90.

Vacuum Services Time, Out of Yard, On Site, Off Site, Off Load Start, Off Load End, Return to Yard.

TSDF Consolidated Manifest. Includes checkboxes for Evergreen Oil, Inc., Evergreen Env. Svc., AJS Filter, etc.

Source: Collection Station, Government, Marine, Agricultural, Industrial. Generator certifies that it has established a program to reduce the volume or quantity & toxicity of the hazardous waste to the degree determined by generator to be economically practicable.

I hereby certify that I have read and have the authority to bind the above listed generator to the terms on the reverse side of this form.

Retain sample # 2

IMPORTANT NOTICE REGARDING THE DISPOSITION OF YOUR OIL.

Per California Health and Safety Code Section 25250.9, Evergreen hereby advises customer that customer's shipment of used oil may be transported to a facility that is required to comply with federal regulations applicable to management of used oil, but that is not required to comply with the more stringent requirements applicable to hazardous waste management facilities.

Driver Signature, Print Name, Route #, Date, Generator's Signature, Print Name, Date.

# *Certificate of Recycling*

Dear Valued Customer:

Evergreen certifies that the **used oil, used antifreeze, oily water, and used oil filters** collected from your facility were fully recycled in accordance with all applicable state and federal regulations.

Evergreen Environmental Services also provides emergency spill response: vacuum cleaning of tanks, clarifiers, and sumps; transportation of hazardous waste, steam cleaning, management of oily solids, and treatment of non-hazardous wastewater.

For more information regarding the services Evergreen provides, please call:

**1-800-972-5284**

***We appreciate your business!***

*This certificate also serves as notification, as required by Title 22, Section 66264.12, that Evergreen Oil, Inc. has the appropriate permits for, and will accept the wastes manifested to Evergreen facilities.*



*"dedicated to the protection of the environment"*



**City of Soledad  
Public Works Department**

***The City of Soledad Storm Water Management Program***

**Background**

2003 The City of Soledad submitted a Notice of Intent (NOI) to meet State & Federal requirements - National Pollutant Discharge Elimination System (NPDES) Phase II Permit.

2004 The City of Soledad Storm Water Management Plan (SWMP) was developed and adopted.

**City of Soledad  
Public Works Department**

***The City of Soledad Storm Water Management Program***

- **Objective**  
To protect the storm water quality by limiting the entrance of pollutants to the City of Soledad storm water system.
- **BMP and MCMs**  
Pollution prevention will be accomplished through the implementation of the Best Management Practices (BMP) that address six Minimum Control Measures (MCMs).

***The City of Soledad Storm Water Management Program***

- **The Six Minimum Control Measures**
  - Public Education and Outreach on Storm Water Impact
  - Public Involvement/Participation
  - Illicit Discharge Detection and Elimination
  - Construction Site Storm Water Runoff Control
  - Post-Construction Storm Water Management in New Development & Redevelopment
  - Pollution Prevention/Good Housekeeping for Municipal Operations

***The City of Soledad Storm Water Management Program***

**Public - Education and Outreach on Storm Water Impact**

- **What is urban runoff?**  
Urban runoff is storm water runoff that flows into the storm drain system, and is rainwater that is not absorbed by soil because of the impervious surfaces located on urban areas.
- **What is storm water pollution?**  
The urban runoff is not treated and any pollutant, paint, pet waste, oil, household chemical or pesticides that are located along its path is carry directly to the creeks, lakes, rivers and ocean because the storm water is not treated. These pollutants can be harmful to humans and aquatic ecosystems.

***The City of Soledad Storm Water Management Program***

**Public - Education and Outreach on Storm Water Impact**

- **Is storm water treated?**  
**No**, everything that flows into a storm drain system goes untreated directly into our rivers, lakes and ocean!
- **What can you do to prevent storm water pollution?**
  - a) Daily activities – Automobile, landscape & home
  - b) Get involve with community

***The City of Soledad Storm Water Management Program***

Public - Education and Outreach on Storm Water Impact

- **Daily Activities - Home and Landscape**
  - Check you sprinkler system and prevent water leaks.
  - Limit the use of fertilizers, pesticides and herbicides.
  - Reduce soil erosion by using ground covers, manufactured covers and mulches.
  - Sweep up your driveway, sidewalks, and roads, do not use water.
  - Compost yard trimmings and leaves. Do not sweep them into the streets or catch basins.

*The City of Soledad Storm Water Management Program*  
Public - Education and Outreach on Storm Water Impact

- **Daily Activities - Home and Landscape**
  - Remove leaves, grass clippings and tree trimming away from the street and gutters.
  - Properly use and store all hazardous household products, including cleaners, solvents and paints.
  - When doing outdoor projects or construction work at home, protect the storm drains from debris and other materials.
  - Never clean construction tools in the street, or rinse construction waste into the street gutters or storm drain inlets.
  - Dispose your pet waste in trash cans.

*The City of Soledad Storm Water Management Program*  
Public - Education and Outreach on Storm Water Impact

- **Daily Activities - Automotive Activities**
  - Recycle your used motor oil and filter.
  - When changing car fluids, use a drip pan to collect any spills.
  - If a spill occurs, soak it up using an absorbent material such as kitter litter or sawdust and dispose of it properly.
  - When washing your car, please use biodegradable soap using as little water as possible. Shut off the hose while washing your car and then rinse.
  - Maintain your vehicle to reduce leakage of oil, antifreeze and other fluids.

*The City of Soledad Storm Water Management Program*  
Public - **Public Involvement/Participation**

- **Volunteer groups:**
  - Install curb markers on existing catch basin.
  - Monitor the existing drainage system (gutters, & inlets)

**Help us to stop storm water pollution.  
You can make a difference.**

*The City of Soledad Storm Water Management Program*  
**Contact City of Soledad when you need to:**

- **REPORT CLOGGED CATCH BASINS, CALL:**  
City of Soledad Public Works Department  
(831) 678-3963 between 8:00 A.M to 5:00 P.M  
After 5:00 P.M. call (831) 678-3963 extension 121
- **REPORT ILLEGAL DUMPING CALL:**  
City of Soledad Public Works Department  
(831) 678-3963 between 8:00 A.M to 5:00 P.M.  
After 5:00 P.M. call (831) 678-3963 extension 121
- **RECYCLED USED MOTOR OIL CALL:**  
Tri-Cities Disposal and Recycle Service at (888) 678-6798
- **DISPOSE HOUSEHOLD HAZARDOUS WASTE CALL:**  
Johnson Canyon Landfill, Salinas Valley  
Solid Waste Authority Disposal at (831) 675-2165
- **THE STORM WATER COMPLAINT HOTLINE PHONE NUMBER IS:**  
(831) 678-3963 extension 121.

*The City of Soledad Storm Water Management Program*

- **Key Points to Remember:**
  - **Storm water is not treated!**
  - You can help the City to reduce storm water pollution in your daily activities
  - You can become a volunteer!

**THANKS!**