

APPLICATION FOR RESERVED USE OF PARKS



Organization or Group _____

Authorized Representative _____

Address _____ City _____ Zip _____

Mailing Address (if different) _____

Home Phone Number _____ Work Phone Number _____

Name of individual who will be responsible and present at the event _____

Address _____ City _____ Zip _____

Mailing Address (if different) _____

Home Phone Number _____ Work Phone Number _____

Name of Park _____ Intended Use of Park _____

Date of Use _____ Hours of Use _____ Estimated Attendance _____

Will donation or admission fee be required? _____

Will a collection or free-will offering be collected? _____

Will lighting be used? _____ Will A/C power be needed? _____ Will decorations be installed? _____

Will alcohol be present? _____ If so, approval by the City of Soledad Police Department must be secured prior to submitting the application.

Please note these dates are tentatively scheduled and are subject to change without notice.

FOR POLICE DEPARTMENT USE ONLY

Will security be required? _____ How many? _____

Signature of Police Chief _____ Date _____

The undersigned authorized representative states that he has been authorized to apply for the use of City Facilities. If any facility or equipment is damaged, it is further agreed that the undersigned will repair or bear the expense or repairing the same.

I have read, and I understand all information contained in this document.

I agree to abide by all rules and regulations for use of City Parks. I agree to indemnify and hold harmless the City of Soledad, and all officers, agents and employees from and against any and all claims and losses whatsoever arising out of, or in any way related to, the indemnifying's party's performance under this agreement, including but not limited to claims for property damage, personal injury, death and any legal expenses incurred by the indemnitee in connection with such claims. A party's performance includes the party; its officers, agents and employee's action or inaction.

I agree to provide at my own expense liability insurance as outlined in the "Rules and Regulations". I further agree to obtain all necessary permits and licenses. I understand that failure to meet these conditions will result in cancellation of my event and forfeiture of all fees paid.

Authorized Signature: _____ Date: _____

PUBLIC WORKS DEPARTMENT USE ONLY

Application Approved by: _____ Date: _____

THIS APPLICATION MUST BE PRESENT DURING USE OF THE ABOVE-MENTIONED FACILITY.

FEE SCHEDULE FOR RESERVED USE OF CITY PARKS

TOURNAMENTS

**\$50 per day for tournaments sponsored by Soledad teams. A Soledad team is defined as 75% of players living within the City Limits of Soledad or a team whose primary sponsor is a business located within the City limits of Soledad.

**\$100 per day for Non-Soledad based teams

**\$50 key deposit – refundable

**\$50 damage / cleaning deposit – refundable

GROUP USE FOR SINGLE GAME

**\$20 per game

**\$50 key deposit – refundable

LIGHTS

**\$13 per hour – minimum of two (2) hours

RULES AND REGULATIONS FOR USE OF CITY PARKS

1. The City of Soledad has priority use of all City facilities, and has the authority to grant priority to additional users if necessary. In all other cases, reservations will be accepted on a first come/ first served basis.
2. All reservations must be completed at least 10 business days in advance. Reservations will not be considered complete until the following conditions have been satisfied:
 - An application for the use of Parks is on file with the City of Soledad
 - All fees and deposits are paid in full.
 - A certificate of Personal Liability insurance is on file with the City of Soledad
 - A certificate of Liquor Liability insurance is on file with the city of Soledad
 - Any additional permits required are on file with the City of Soledad.

Rental activities not meeting all applicable conditions will be cancelled, and no fees will be refunded.
3. Alcohol is prohibited unless special permission is granted by the City of Soledad and a Certificate of liquor Liability Insurance is provided by the renter. (See #4)
4. Insurance-Renter will provide at its own expense the following insurance:
 - Liability Insurance- Broad from Comprehensive General liability insurance in the amount no less than \$1,000,000.00 for each occurrence, combined single limit, personal injury and property damage, naming the City of Soledad, their officers, agents and employees as additional insured.
 - Liquor Legal Liability coverage in an amount not less than \$1,000,000.00 if alcohol is present.
5. Renter is responsible for park clean up after each event. Clean-up will consist of, but not be limited to:
 - Disposal of all garbage and debris in the trash receptacles provided
 - Restrooms picked up, checked for damage, toilets flushed and doors locked.
 - Storage areas picked up, checked for damage and doors locked.
 - All equipment cleaned, returned to, and stored in its proper place.
 - All lights turned off
 - Failure to clean the facility in the manner set forth above may result in loss of damage/cleaning deposit and use of the facility for a time to be determined by the City of Soledad.
6. Notwithstanding the terms and conditions of any liability insurance policy obtained pursuant to #4, Renter agrees that it is responsible for all acts of passive and active negligence, as well as willful misconduct, of both its participants and spectators.

Renter takes full responsibility for seeking police intervention for such misconduct on an “as needed” basis.
7. If damage of the facility is discovered by the renter upon arrival the renter must make notify the City of Soledad of the extent of the damage by 12:00pm (noon) of the next business day
8. If the facility or any equipment is damaged during use, the renter must notify the City of Soledad of the extent of the damage by 12:00pm (noon) of the next business day. Failure to notify the City may result in loss of damage deposit and future use.
9. Renter agrees that to the extent such coverage is not provided by the applicable damage and liability insurance policy. Renter shall reimburse City for all administrative costs, including attorneys fees, expended in cleaning or repairing damage to park facilities.

ANY VIOLATION OF THESE RULES MAY LEAD TO LOSS OF DEPOSIT AND FUTURE FACILITY USE.

REQUIREMENTS FOR CERTIFICATES OF INSURANCE



1. GENERAL LIABILITY OF:

\$1,000,000.00

2. DESCRIPTION OF OPERATIONS:

“It is Hereby Understood and Agreed that the City of Soledad and the Redevelopment Agency, It’s Officers, Agents, Servants & Employees Are Added as an Additional Insured, but Only with Respect to Liability Arising out of Operations Performed for such Insured by or on Behalf of the Named Insured for:

(Name of Function and Location)

3. CERTIFICATE HOLDER:

**City of Soledad
248 Main Street
P.O. Box 156
Soledad, CA 93960**